



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**CONSTRUCTION AND MAINTENANCE DIVISION**  
**MAIDAN GARHI, NEW DELHI-110068**  
**NOTICE INVITING QUOTATION**

No. IG/CMD/EE(C)/NIQ/2021-22/449

Dated: August 12, 2021

The Executive Engineer (C) Construction & Maintenance Division invite on behalf of the Vice-Chancellor, Indira Gandhi National Open University, sealed item rate quotations for the following work from the registered contractors of CPWD/MES/BRO/MCD/PWD/DDA or any other Govt./Autonomous body, who have already executed at least one similar work costing 80% or two similar works costing 60% each or three similar works costing 40% each of estimated cost during the last seven years for any Govt. department. The quotations will be issued only on production of Original GSTIN No. and PAN No. proof for satisfactory completion of similar work duly certified by the competent authority of the client department.

<b>S. No.</b>	<b>Name of work</b>	<b>Estimated cost (in Rs.)</b>	<b>Earnest money (in Rs.)</b>	<b>Last date of Issue of quotation</b>	<b>Date of submission and opening of quotation</b>	<b>Time allowed</b>
1.	Additional alteration with removing existing gypsum board partition in the server room, Computer Division at IGNOU Campus.	2,87,081/-	7,177/-	23.08.2021	25.08.2021	15 Days

Quotation forms and conditions can be obtained from the office of the undersigned Indira Gandhi National Open University, Construction & Maintenance Division, Maidan Garhi, New Delhi-110068 on any working day up-to 02:30 PM on the date given above. The time for submission of quotations are up-to 03:00 PM which shall be opened on the same day at 03:30 PM on the date given above. The undersigned reserves the right to accept or reject any quotations without assigning any reason.

Executive Engineer (C)

**Name of work:- Additional alteration with removing existing gypsum board partition in the server room, Computer Division at IGNOU Campus.**

**SPECIFICATION & SPECIAL CONDITIONS OF CONTRACT:**

1. Unless otherwise specified the work shall be carried out in accordance with the printed CPWD specification 2009 for the works at Delhi correction slips issued till the date of opening of tenders/quotation. In the event of any dispute the followings shall be the order of priority to decide the issue:-
  - a. Nomenclature of item read with special conditions of the contract and general specifications
  - b. CPWD specifications
  - c. ISI specifications
  - d. Instructions of Engineer In charge.
2. Before quoting the contractor shall inspect the site of work and shall fully acquaint himself about the conditions with regard to accessibility of site required for the satisfactory execution of work. No claim whatsoever shall be entertained by the department on this account.
3. The quantities shown in the schedule are tentative and may change as per site conditions. The Contractor shall not claim anything extra on this account. The payment shall be made as per actual quantities of work done and as per the conditions of the contract.
4. The work executed under the contract shall be subject to inspection carried out by the departmental officers. Any defects regarding workmanship or quality of material to be used as pointed out during or after completion of work by the departmental officers shall have to be rectified by the contractor and in case the contractor fails to do so, it will be got rectified by the department at the risk and cost of the Contractor.
5. All precautionary measures should be adopted for the safety purposes for any accident during the execution of work occurring at site, the contractor shall be overall responsible for the same.
6. Water if available shall be supplied to the contractor and 1% on account of water charges shall be recovered from him on the gross amount of work done. However, if the electricity is required for the work, the same shall be provided to the contractor and 0.25% on account of electricity charges shall be recovered from him on the gross amount of work done.
7. After the award of work, if the agency fails to start the work the earnest money and performance guarantee submitted by them will be 100% forfeited and the agency will be debarred for a period of three years to quote tender/quotation for IGNOU works.

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## SCHEDULE OF QUANTITY

**Estimated Cost :- 2,87,081/-**

**Earnest Money :- 7,177/- (P.O. in favour of IGNOU)**

**Time allow :- 15 Days**

**Issued to:-**

**Date of opening:-**

**Name of work:- Additional alteration with removing existing gypsum board partition in the server room, Computer Division at IGNOU Campus.**

S. No.	Description	Qty.	Unit	Rate	Amount
1.	Dismantling aluminium/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable material and stacking of serviceable material within 50 meters lead as directed by Engineer-in-charge.	22	Sqm.		
2.	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 metres lead : Of area 3 sq. metres and below.	03	Each		
3.	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level in all shapes and sizes in : Cement mortar 1:6 (1 cement : 6 coarse sand).	02	Cum		
4.	12 mm cement plaster of mix : 1:6 (1 cement: 6 fine sand).	06	Sqm.		
5.	Distempering with 1st quality acrylic distemper (readymade) having VOC content less than 50 gm per ltr. of approved manufacturer and of required shade and colour complete. as per manufacturer's specification. One or more coats on old work.	205	Sqm.		
6.	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	10	Sqm.		
7.	(A) Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately): For fixed portion powder coated aluminium (minimum thickness of powder coating 50 micron.)	330	Kg		
7.1	(B) For sliding shutters of doors, windows & ventilators including providing and fixing hinges/ pivots and making provision for fixing of fittings wherever required including the cost of EPDM rubber/neoprene gasket required (Fittings shall be paid for separately) powder coated aluminium (minimum thickness of powder coating 50 micron)	20	Kg		

8.	Providing and fixing 12 mm thick pre-laminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade 1 Type II, in panelling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge. Pre-laminated particle board with decorative lamination on one side and balancing lamination on other side.	22	Sqm.		
9.	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge . (Cost of aluminium snap beading shall be paid in basic item): With float glass panes of 8 mm thickness (weight not less than 20 kg/sqm).	25	Sqm.		
10.	Providing and fixing aluminium round shape handle of outer dia 100 mm with SS screws etc. complete as per direction of Engineer-in-charge. Powder coated minimum thickness 50 micron aluminium.	02	Each		
11.	P/F new PVC tiles size 300x300 mm with adhesive after removing existing pasted PVC tiles and including repairing if required in the floor. Floor must be fully cleaned with appropriate materials and nothing will be paid extra in this head like removing tiles, repairing of floor and cleaning. Sample of tiles in the sense of brand pattern colour will approved by the Engineer-In-Charge before execution of work.	68	Sqm.		

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